

Minutes of Meeting

Title: PTFA Meeting	Location: Lavender Building
Date: 19 th January 2016	Time: 7pm
Attendees: Mark Rosewell Kaye Guest Ceryl Slasberg Dev Aubeeluck Mandy Gibbs Suzannah Seegobin Shelly Rowe Clare Mordue Robert Beggs Jamie Watson Joanne Pearce Paul Sanderson	

Item	Actions
1. Treasurer's Report	
CASH BALANCES (as at 19 th of January 2016) Current Account £32.5K Savings Account £4.5k	
2. Christmas Fair Feedback	
Profit overall roughly £6k. New Christmas fair Committee to be set up and also further planning required over choice of stalls. Café – Christmas Fair 2015 – not promoted enough.	
3. Bazaar	
Despite awful weather , turnout was good. Discussed possibility of combining Christmas Fair and Bazaar into one event for December 2016 and including a Christmas Market.	
4. Treasurer	
Resignation of Coral Dalton as treasurer. Looking for one or two new treasurers. List of what post entails to be compiled by current members in the role.	Coral Dalton /Diane Sanderson

<p>5. Disco Congestion at KS1 disco discussed. Drinks station to be set up in Lavender Building for parents to be encouraged to leave children to relieve congestion in KS2 hall. Shelly Rowe agreed to run drinks station. Number of children attending disco to be recorded at next disco.</p> <p>Number of people/children paying on door increased at last disco. Parents to be encouraged to use ParentPay and umbrella stands to purchase tickets before event to avoid congestion on the night by the entrance. Google form – much better way in collate helpers for disco. Needs to be promoted more as a way to offer help for events</p>	<p>Shelly Rowe</p> <p>Joanne Pearce</p> <p>Robert Beggs</p>
<p>6. Summer Fair</p>	
<p>Date of Summer Fair brought forward due to building works at school starting 1st July 2016.</p>	
<p>June 12th 2016 most likely date Summer Fair will be held. Need of a new Summer Fair Committee to be set up.</p>	
<p>Discussions to place between Aysha Devlin, Samantha Hone, Joanne Pearce, Kaye Guest, Clare Mordue and Jamie Watson with early planning of Summer Fair. Request for help to be sent out week after February half term.</p>	<p>Joanne Pearce.</p>
<p>7. Pantomime Due to uncertainty of the future of Fairfield Halls, Shelly Rowe agreed to research other possible venues, such as Wimbledon, Epsom and Redhill.</p>	<p>Shelly Rowe</p>
<p>8. Quiz night – 5th of March – more details to follow by ParentMail</p>	
<p><u>Spending Plans</u> <u>Short –Term Plans</u></p>	
<p>9. Leavers Disco Likely date for disco Thursday 21st July. Amount of money to be requested from PTFA to help pay for DJ, food and presents etc. Amount yet to be finally confirmed. No parents to be allowed unless Leavers Disco Committee members.</p>	
<p>10. Swimming Pool Request for extra equipment for swimming pool addressed by Mark Rosewell. Extra equipment to be paid for by CVPS and not a PTFA cost.</p>	
<p>11. Maths Programme The purchase of a new mathematics programme for CVPS has been investigated. Mathletics, now the preferred choice for school. PTFA has agreed to contribute 50% of the cost (which is £1k).</p>	

<p>12. Reading Books Request for £5k to invest in more reading books across whole school. All reading books bought by PTFA to be displayed as paid for by PTFA discussed.</p>	
<p><u>Long-Term Plans</u> 13. Conservation/Nature Garden for School Amount still being negotiated as all estimates for work not received. Estimation between £15k and £20k Outdoor nature learning area for children to be constructed. Possible inclusion of a pond, different growing conditions areas and plants to promote insects such as butterflies . Unsure of construction length time currently. More accurate figures and planning to be confirmed.</p>	<p>Mark Rosewell</p>
<p>AGM – to be held 3pm on Wednesday 27th January KS2 Hall.</p>	