

## Minutes of Meeting

<b>Title: PTFA Meeting</b>	<b>Location:</b> Staff Room
Date: Wednesday 28 November 2018 Attendees: Clare Rackham, Shelly Rowe, Esther Hoare, Lauren Garner, Emma Daood, Kaye Guest, Denise Rowden, Robert Bergs, Marilyn Fawbert, Catherine Tulley, Sally Calder	Time: 7pm

Item	Actions
<b>1. Welcome</b> Clare Rackham welcomed all present and thanked everyone for attending.	
<b>2. Minutes of the Last Meeting/ Matters Arising from Action Points</b> Minutes were agreed as accurate. Reception Trim trail that we have funded will be installed in January. The climbing frame that was agreed is no longer an option due to the expense of the tarmac that would be required under it which is circa £4,000. Therefore, with the same funding, the Reception team is installing an Outdoor Kitchen/ Mud Area.	<b>Clare Rackham</b>
<b>3. Treasurers Report</b> Current Account: £15,814.19 Savings Account: £4,481.02 Total: £20,295.21  There are still outstanding payments to go out which total approx £10,000.	<b>Sally Calder</b>
<b>4. Disco Feedback</b> It was agreed that using Scopay for this event is just too time consuming for the organisers when issuing tickets as Scopay does not allow the option to show the child's class. Agreed to revert back to ticket sales during the week of the disco and cash on the door.  Reception/ Year 1 Disco went really well. School has requested that it be 10 minutes longer. It was well structured and the children were happy with the snack. Well attended. Staff enjoyed it and would support it being run in this way again. Some parents mentioned that they could not access the building whilst the disco was running for the tea/ coffee that were being held.  KS2 Discos ran smoothly and the earlier times were well liked.	
<b>5. Fireworks Update</b> Sarah Little was not at the meeting so there was no formal feedback about the event but parents said they enjoyed it.  Next year our only feasible option is Saturday 9 November 2019. It was agreed that although this is late after fireworks night, the PTFA and School would do all it could to support and promote this.  It was requested that due to popular dates going early the committee ensure they book 2020 now.	<b>Sarah Little</b>
<b>6. Lottery</b> Denise has set this all up with "Your School Lottery". A letter will be going out to parents in mid December and again in January.	<b>Denise Rowden</b>
<b>7. Indoor Baby/ Childrens Market</b> This has been organised for 17 March 2019. Tables will be available at £15 each on Scopay. Held in the KS2 Hall and will extend to KS1 Hall if necessary. Refreshments will be available in the canteen	<b>Denise Rowden</b>

<p><b>8. Wine Tasting Evening</b></p>	
<p>Booked for Friday 1 February 2019 at the wine shop in Chipstead Parade. Tickets will be charged at £20 each and the wine shop will pay CVPS 20% commission on each ticket sold. Max. guests allowed will be approx 30.</p>	<p><b>Catherine Tulley</b></p>
<p><b>9. Digiverse Open Day Update</b></p>	
<p>70-75 parents attended throughout the day. Children demonstrated to parents and feedback was really positive. Beecholme Year 6 children attended a session with CVPS Year 6. All teachers are becoming more confident.</p> <p>14 December 2018 Chris Philp MP is attending school to visit the Digiverse Suite along with the Croydon Advertiser.</p> <p>Byron Childrens Centre has been offered ½ hour per month for children to visit and have a session in the suite. This is a community event.</p> <p>Request from parents that if there is another open day, there be an evening session so that working parents can attend.</p> <p>It's also being used as Santa's Grotto at the school fair so a fantastic opportunity for parents to see it in use who might not have before.</p>	<p><b>Clare Rackham</b></p>
<p><b>10. Christmas Card Update</b></p>	
<p>Ran smoothly this year and help from Class Reps was really appreciated. Request from parent as to whether childrens school and class name could be removed.</p>	<p><b>Rachel Jayasingha</b></p>
<p><b>11. Christmas Fair Update</b></p>	
<p>We seem to really be lacking offers of help this year. Robert Bergs to send helpers forms to Clare Rackham so that she can ask staff who will be available to help.</p> <p>The School has requested that we merge the Christmas Fair with the School Bazaar. To be put on the agenda to discuss in January.</p>	<p><b>Jo Pearce/ Kaye Guest</b></p>
<p><b>12. Playground Markings Update</b></p>	
<p>Wilmot Dixon have declined to paint all 3 playgrounds and have agreed to paint the new middle playground in January.</p> <p>Agreed to discuss this again in January once this has been installed and the school can assess the reaction from the children.</p>	<p><b>Clare Rackham</b></p>
<p><b>13. Pantomime Update</b></p>	
<p>Ticket sales have been much slower this year. 50 tickets remaining. Agreed to only purchase 150 tickets in 2019. Remaining tickets to be sold on Facebook.</p>	<p><b>Shelly Rowe</b></p>
<p><b>14. Shelving/ Store Room Monitor</b></p>	
<p>5 new shelves have been purchased and are waiting to be built. Hopefully this will be done during the fair.</p>	
<p><b>15. B Badge Request for Funding</b></p>	
<p>There is huge enthusiasm from the school, children and parents to see the return of the actual B Badge as opposed to a certificate. The school does not have the budget for this. PTFA agreed to discuss further once we have costing for badge options. Marilyn Fawbert agreed to research.</p>	<p><b>Marilyn Fawbert</b></p>
<p><b>16. Mathletics Request for Funding</b></p>	
<p>In principle the PTFA are keen to fund this but agreed to defer to discuss in January when there are more members present. Current Mathletics subscription runs out in April 2019.</p>	<p><b>Shelly Rowe</b></p>

<p><b>17. Recycling</b></p> <p>Kaye outlined how impressed she was to see that plastic is now being recycled in school. She would like to see further facilities installed to recycle more. Agreed to defer and discuss in January.</p>	<p><b>Kaye Guest</b></p>
<p><b>18. KS1 Reading Books</b></p> <p>Marilyn Fawbert raised an issue that she had received comments that KS1 reading books up to Silver level were becoming very tatty. Clare Rackham pointed out that the newer published books are coming in with a noticeably thinner front cover which makes it harder to cover with cellophane. KS2 books are being relabelled and banded.</p>	<p><b>Clare Rackham</b></p>
<p><b>19. AOB</b></p> <p>Request from school to fund the crackers for the childrens Christmas lunch. £260.00 funding agreed but a request was made to try and source these cheaper. Lisa Newton has found some since the meeting at a cost of £186.00 and will order these if they are available.</p> <p>Suggestion of Friday 18 January 2019 for PTFA social night out.</p>	
<p><b>20. Date of Next Meeting: To Be Confirmed</b></p> <p><b>Meeting closed at 9.15pm</b></p>	