

**PARENTS, TEACHERS, FRIENDS ASSOCIATION OF
CHIPSTEAD VALLEY PRIMARY SCHOOL**

ANNUAL GENERAL MEETING (AGM)

MINUTES OF MEETING HELD ON TUESDAY 19TH APRIL 2023 AT 3.30PM KS2 HALL

Attended By: Clare Rackham, Vikki Pope, Julia Orr, Samara Gray, Rebecca Cherot, Ruth Mighalls, Martyna Noworal, Katie Burrows, Gemma Bowden, George Bowden, Rebecca Herrera, Lucy Leidecker, Isha Kelly, Agneta Rosewell, Katie Fortune, Laura Broad, Sammie Millhouse, Marie Wright

Apologies: Denise Rowden

1) Welcome

Ruth Mighalls welcomed everyone and thanked both parents and staff for attending the AGM.

2) Minutes Agreed

The minutes of the last AGM on Monday 31st March 2022 were agreed as accurate and quorate.

3) Chairs Report

Ruth Mighalls outlined that it had been a successful year of PTFA events now we have emerged from the COVID restrictions and are able to increase fundraising events. The PTFA have held their main events on the fundraising calendar during 2022, including the summer fair, winter bazaar, circus and two discos whilst also continuing to run the PTFA Christmas cards and Bag2School. This has enabled the library to be fully paid for by the PTFA. The PTFA are back to holding face to face meetings whilst also keeping the virtual element adopted during COVID due to feedback from parents. The PTFA are excited about adding some new events into the calendar in 2023 and in conjunction with the school plan to look at some larger as well as smaller projects that they can fundraise for and support. The Summer Fair is booked for June 2023 and the fireworks for November 2023. Ruth Mighalls also spoke regarding showing new parents or visitors around the school and how the school has been developed over the years by the fantastic fundraising that the PTFA do and how it benefits our school community.

4) Treasurers Report

Balances of accounts were confirmed as:

PTFA Current Account:	£8,033.80
Savings A/C	£4,506.41
Total	£12,540.21

2021 Accounts – Audited

Total income £18,247

Total expenditure £16,841

Cash balance £13,220.66

2022 Accounts – To be finalised and Audited

These will be confirmed at the next AGM which will be before an ordinary PTFA meeting.

5) Appointment of Independent Examiner

Hakim Fry Chartered Accountants in Epsom will continue to audit the PTFA accounts.

6) PTFA Positions/ Posts

Applicants/ proposals were requested for the following roles and agreed as follows:

CHAIR Ruth Mighalls, proposed by Clare Rackham, 2nd by Rebecca Herrera

VICE-CHAIR Vikki Pope, no objections

SECRETARY

Shelly Rowe, proposed by Clare Rackham, 2nd by Rebecca Cherot

1st TREASURER Cristina Cristoi, proposed by Clare Rackham, 2nd by Martyna Norworal

2nd TREASURER Martyna Norworal, proposed by Clare Rackham, 2nd Vikki Pope

COMMITTEE**MEMBERS**

Clare Rackham, proposed by Rebecca Cherot, 2nd by Lucy Leidecker

Denise Rowden, proposed by Clare Rackham, 2nd by Rebecca Cherot

Julia Orr, no objections

TRUSTEES

All the above-mentioned 8 committee members now formally become trustees of the PTFA.

7) AOB

Rob Watson formally stepped down from the PTFA as Treasurer and Sarah Taylor as a committee member; thanks were given to them for the hard work they have put in to the accounts and the PTFA events.

The meeting closed at 3.45pm.