

2025/2026 APPLICATION FOR 3 YEAR OLD ENTRY AT CHIPSTEAD VALLEY PRIMARY SCHOOL NURSERY

(For parents / carers whose child will be 3 years old before the 31st August 2025)

Child & Parent Details

Child's surname:		Child's first name:	
Date of birth:		Male / Female:	
Main language(s) spoken at home:			

Name of person with parental responsibility (parent/carer):

Surname:		First name:	
Title:		Relationship to child:	

Home address of child and parent/carer:	
Postcode:	
Home telephone:	
Mobile telephone:	
Work telephone:	
e-mail address:	

Date moved to this address:	
Are you on the electoral roll at the above address:	Yes / No

Is your child attending any other childcare arrangements, e.g. childminder / nursery:	Yes / No
If Yes please give details:	
How did you hear about us?	

CVPS Admissions Criteria

1. Looked after children/children in public care

Is the child named in section 1 in public care or looked after? (i.e. in the care of a local authority, resident with a foster carer or in a children's home / adopted subject to a residence order or special guardianship order, immediately following having been looked after). If your child meets the criteria to be classified as a looked after child or a child in public care, you must enclose either a letter from the relevant authority confirming the legal status of the child, a copy of the care order, or a copy of the special guardianship order. Please note that children adopted from overseas are not classified as children in public care.

No <input type="checkbox"/>	Please proceed to question 2
Yes <input type="checkbox"/>	Please provide the details below
Name of assigned Social Worker:	
Contact number:	
Local Authority with whom the child is in care:	
Date of which the child took up residence at the address quoted in part 1:	

2. Sibling details

If you have an older sibling who will be attending Chipstead Valley Primary School at the same time as the child on this application, please give details:

Sibling's full name:	
Date of birth:	
Boy / Girl:	
Current Registration group:	

3. Special case priority (including medical)

If there are any special reasons which make your child's admission to Chipstead Valley Primary School Nursery particularly desirable, please outline them below. You should include any medical, social or educational factors or any other relevant information:

Please attach separate sheets if necessary	
I attach a letter of support from the person named below, who may be contacted about my application:	
Name:	
Telephone number:	
Professional Status:	
Address:	

THIS FORM SHOULD BE RETURNED TO THE NURSERY BY 14th JANUARY 2025

4. Children of members of staff

Children of members of staff will have priority in the oversubscription criteria if the staff member has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or if the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

5. Distance

Children living closest to the school as measured in a straight line from the child's main address to the school gate will receive higher priority.

6. Application options – Please review the options and tick where appropriate

		1 st Choice	2 nd Choice	I do not want
1.	I would like a full time place. Monday to Friday, all day (8.30pm - 3.30pm) (NB: 30hr funding is available to all working families – please check www.gov.uk for entitlement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	I would like 15 hours per week. Monday to Friday, morning sessions (8.30am - 11.30am) (NB: this is an automatic entitlement for any 3 year old child)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	I would like 15 hours per week. Monday to Friday, afternoon sessions (12.30pm - 3.30pm) (NB: this is an automatic entitlement for any 3 year old child)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	If your choice is for 15 hours per week, would you like to take up the option of adding extra sessions? If yes, please explain briefly what you extra days you would like.			

Please note: There is a weekly payable fee of £35 for children staying all day, chargeable for the hours supervision over the lunchtime period (11.30am -12.30pm) and will include a hot meal for your child. If you are eligible for the free childcare for working parents, this fee is still payable.

I am likely to qualify for the 3 year old 30 hour Government childcare scheme. YES NO

Please check www.gov.uk for entitlement.

Please note: The 15 hour and 30 hour entitlement is used across Monday to Friday, either **ALL** morning sessions **AND/OR ALL** afternoon sessions allocated.

7. Declaration

I confirm the information supplied is correct:

Full name of parent/carer (please print):	
Signature:	
Relationship to child:	
Date:	

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